**Minutes
SeVEDS Board meeting
2-3 Thursday February 14th \* Brattleboro Municipal Center**

In attendance: David Altstadt, Tim Cullenen, Drew Richards, Bill Colvin, Jenna Pugliese, Jill James, Martin Langeveld, Colby Dix, Patrick Moreland, Bob Stevens, Jeff Lewis, Jesse Woosley, Lisa Sullivan, Julia Sorensen
Bill Colvin made a motion to approve the minutes from January 22nd, seconded by David Vote: unanimous

Bob Stevens made a motion to approve financials, seconded by Colby Vote: unanimous

Review Board makeup – Lisa informed the board that she would be going on maternity leave, the executive committee has recommended Jenna step in as interim chair.

Jeff made a motion to approve the executive committee recommendation to Elect Adam Grinold to Board to fill seat vacated by Scott Murphy; seconded by Jenna Vote Unanimous

Discussion on Draft Purchasing Policy – Bob moved to approve the board authorize expenses over 10K seconded by Colby Vote: unanimous

The board reviewed *official* CEDS Committee membership via SeVEDS Board action (17 public, 7 non-profit, 5 public total of 59% private)

* **SeVEDS Board PLUS**
* Connie Snow – Windham Windsor Housing
* Andy Robinson – Department of Labor
* Rachel Selsky – Camoin Associates
* Stephanie Huestis – Peoples Bank
* Dutch Walsh – Town of Rockingham
* Gail Nunziato – Latchis
* Chris Moore – Lawyer
* Bill Anton – Dover School Principal
* Oliver Olsen – Oracle
* Roger Albee – former Secretary of Agriculture

Frank Knott advises being cognizant of sectors, sector needs to be at the table if it is going to be in the CEDS.

Set Bi-Weekly SeVEDS Staff / VE Conference Call Schedule and members

* With staff for project after monthly meetings for wrap up and future planning
* With CEDS content committee two weeks in advance of meeting – Julia would like to be added to this call

Workforce update – Jeff informed the board that on Tuesday BDCC would announce the hire of Pat Moulton Powden as Director of Workforce Development.  This is essentially a shared position between SeVEDS initiatives and BDCC initiatives.  Pat will take over as Executive Director after Jeff retirement at the end of the year.    The workforce committee continues to attract more employers and they are currently discussing a career fair.

Communications task force – Julia updated the board on a number of developments, including a new logo – developed by Woodward Creative.  We have also hired a Videographer for the Feb 15th kick off meeting with VE.  A flyer with detail of the March and May regional sessions was distributed.

Update on EDA Flood marketing project – looking forward to receiving agency proposals.

Meeting adjourned at 3 PM