SeVEDS Board Meeting  
Thursday November 2, 2011  
Brattleboro Municipal Center 2-4 PM

In Attendance: Bill Colvin, Susan McMahon, Stephan Morse, Gregg Noble, Bob Stevens, Jenna Pugiliese, Colby Dix, Steve Monte (FEMA), Jeff Lewis, Patrick Moreland, Laura Sibilia, Thom Rounds (FEMA), Dennis Dunnigan (FEMA), Mort Smedley (FEMA), Matt Sochodolski (FEMA/EDA), Dan Yates, Drew Richards (3pm)

Absent: Julia Sorenson, Lisa Sullivan, Barb Sondag

1. Organizational
   1. Finance Committee

i.      11/8 review with Finance committee Review budget

Bob asked about affiliation agreement and Laura noted it should be ready at next SeVEDS meeting

1. Windham Workforce Investment Board

i.      Introduction and 10 minute overview

Discussion on reconstituted board in last year – ready to start “work keys” program – 2K invested by SeVEDS at 10/20 meeting and from BDCC – doing research on Precision Manufacturing work force tools – getting manufacturing committee together – Greg wondering if SeVEDS should get on agenda for that meeting.  Stephan – Colleges or Tech Center involved?  Yes – Vermont has said aside funds for training that have been underused – Gregg – Vermont residents or Vermont employees?  Bob – is Tech Center training for precision tool companies?  Not sure.  Stephan keeps us looped in.  Bill – interesting model in Bennington around Composite manufacturing.  Point is to make work force an asset instead of a liability – a lot of money in CCV system for workforce training classes.  Jeff – what can we do to help you?

1. Updates:
   1. Vital Economies  Report

i.      Strategy Outline

1. Next steps with outline – prepare initial edits and additions for review
2. EDA/CEDS

i.      11/1 meetings in Wilmington with EDA – Bill describes LTR FEMA efforts

ii.      Matthew Suchodolski – USEDA – ED Specialist for MA – doing targeted field work for Wilm/Dover – 60 day mission assignment – providing support

iii.      Bob what resources do you bring?  Matt – can point to rules guidance as developing CEDS, customer service oriented, working with applicants as they develop applications, funding stream technical assistance – short term planning assistance, return on investment – looking for returns – economic adjustment program – most flexible of programs  eligibility criteria – need to have CEDS approved for public infrastructure or economic adjustment

iv.       Patrick –Review and approval process?  Matt – Ec Adj applications – rolling basis – review on quarterly basis- req. 15 day review, FFO regs, strategic priorities review, rating, complete/incomplete tech merits then non comp. com or highly comp.  Complete competitive or highly competitive go forward

v.      Planning and tech assistance – review on a monthly basis – CEDS please review for consistency should be within 30 days

vi.      Special need criteria – larger range of points that can be achieved – sudden and severe – please show us the economic effect FFO section 7 – presentation needs to be tight – Review/Consult Tom Matusco at Berkshire CEDS – Cape Cod Commission –

1. Next Meeting
   1. Dates:

i.      November  17  **1-2**Executive Committee

1. Budget Review and Affiliation Agreement
2. Board Member Recommendation – David Alstadt WWIB

ii.      November 17th **2-3**SeVEDS Board

iii.      November 17th**3-4** meeting with Sec. Miller