

CDL Permit Prep for New Vermonters – ESL Instructor Scope

Commercial Drivers License Permit Prep Class

This Class will provide English Language Learning support to students pursuing their commercial driver's licenses. The goal is to support students in obtaining their Vermont Commercial Drivers License Permit, prerequisite to pursuing a Vermont Commercial Driver's License (CDL). At the end of this class successful students should be able to pass a CDL Permit exam administered in their native language, and demonstrate mastery of related vocabulary such that they are prepared to enter into training or employment pathways towards acquiring the Vermont CDL.

Pilot 8 week cycle, September-November

Saturdays 10:00am-12:00pm IN PERSON in Brattleboro, Vermont

Follow up goal - repeating the course periodically

This pilot class is designed primarily for 8-10 Afghan students who have been engaged in study sessions led BDCC's Employment Specialist. Some non-Afghan refugees with high English proficiency may join the class. The consultant trainer/s will work directly with BDCC staff who will coordinate enrollment and logistics, and additional instructional support as needed such as ELL tutoring or technical specialists. It is anticipated that some students will need multiple cycles of the class to be successful, based on literacy and language levels.

Consultant Responsibilities

Training and Curricula Design

- Plan and deliver ELL and cultural integration lessons, content, and activities to enrolled students BDCC will provide existing curricula and materials (curricula in English, CDL manual in Dari and Pashto)
- Work with BDCC staff to embed information regarding CLP testing, CDL Training, and employment
- Work with a local CDL expert to design and deliver experiential learning opportunities as needed

Monitoring, Evaluation, and Student Progress

- Design and implement assessment tools measuring outcomes and progress through language proficiency and employment readiness milestones in partnership with SIT/WL New Vermonter Education Program
- Notify SIT World Learning's New Vermonter Education Program (NVEP) and BDCC partners of pressing barriers or challenges that may prevent a student from succeeding
- Utilize NVEP system, and familiarize oneself with EgGen
- Reporting, assessment, and other monitoring and evaluation activities as required

Logistics & Coordination

- Keep attendance and share regularly with Amir and other partners
- Work with BDCC on logistical challenges impacting student attendance or outcomes

Qualifications

- Education: BA in Education, Certificate or MA in TESOL, Education preferred
- Experience: Minimum one year of language program management experience and two years of classroom teaching experience
- Language: Native-level English language fluency or C2 level in the CERF required
- Knowledge: Knowledge and experience with communicative language teaching methodology; ELT resource materials; use of technology to support the learning purposes
- Skills and Abilities: Cross-cultural teaching skills, strong leadership, effective communication (oral and written) skills, and interpersonal skills Knowledge of basic MS Office applications such as Word, Excel, and MS Outlook Knowledge of basic Google Drive applications such as Docs, Sheets, Forms, Classroom
- Ability to take initiative, be creative, flexible, and work independently and with a team

Compensation: \$2,000 issued in four installments

BDCC and SIT World Learning are developing several additional ELL-supported vocational learning modules or add-ons to existing trainings. The ideal candidate would be interested in joining a team of innovative partners developing career pathways for refugees, asylum seekers and a growing immigrant population in southern Vermont. Please direct inquiries or resumes to Alex Beck abeck@brattleborodevelopment.com